



## City Council Work Session Agenda **MINUTES**

**July 20<sup>th</sup>, 2023**

**6:30 pm**

1. Fire Chief, Darrell Yater
  - a. Rescue Squad
    - i. Provided a brief update – new squad is in service and running. It will replace a 2008 Ford Rescue Squad. We will be auctioning off that vehicle. We have 3 rescue squads left – 2 in service and one in reserve.
  
1. Planning and Zoning Administrator, Bill Jones
  - a. Discuss Motion
    - i. Regarding Board of Zoning Appeals Member
      1. Board Member Stacy Matala has been unresponsive to requests to attend BZA meetings. Staff have reached out to her on multiple occasions with no return. Staff have requested to remove her from the Board and begin the recruitment process over again.
  
2. Acting Police Chief, Craig Flick
  - b. Discuss Motion
    - i. Regarding Purchasing (3) police vehicles for \$129,000.00
      1. Currently, we have budgeted for one (1) vehicle this year. Due to a lack of availability from the State Bid for vehicles in 2024, the department is requesting to have (2) vehicles purchased this year and to not budget 2 vehicles next year.
      2. Councilmember Cody Agee mentioned that a Police vehicle was decommissioned and transferred to Planning and Zoning for Code Enforcement.
  
3. Service Director, Rob Leichman
  - c. Discuss Motions
    - i. Regarding Parks Board Alternate Members
      1. There is a motion to add 2 new alternate members to the Parks and Recreation Board.
    - ii. Regarding Kleingers Group Engineering Services for \$45,450.00
      1. This request is to move forward for the Sanitary Sewer Project out at our industrial park.
  
4. Finance Director, Matthew Mesisklis
  - a. Discuss update on business non-withholding enforcement.
    1. Spoke with the Ohio Department of Taxation and the Ohio Attorney General's Office – they don't have any administrative mechanism to enforce this.



- b. Discuss Correspondence
    - i. June Financial Snapshot
      - 1. A few capital items hit the books in June which created a reduction of \$1,000,000.00.
        - a. \$280,000 – Parking Lot
        - b. \$500,000 – Meadow Lane/Oakwood Project; Water Softener Project.
        - c. Outstanding purchase order from 2022 was paid and closed out.
        - d. \$240,000 – Rescue Squad
  - c. Discuss Ordinances
    - i. Regarding amending Sections – 1044.01 & 1044.03
      - 1. Requesting to amend ordinance language to remove tying to the CPI, increase the reconnection fee from \$70 to \$90. The language from the staff report was read. 46% of utility shut-offs are repeat shut-offs.
  - d. Discuss Motions
    - i. Regarding Then and Now for City Signage
      - 1. A then and now is when an invoice is received prior to a purchase order entered in the system. This motion is regarding the new city signage at the entryways into town as well as at all our parks.
  - e. Discuss Resolutions
    - i. Fire Levy Resolutions – 4.25 Mills and 2.0 Mills
      - 1. The revenue from these levies is about 5% higher than projected due to the increase in new builds.
5. City Manager, Marcos Nichols
- a. Executive Session Request
    - i. To consider confidential information related to marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance and to confer with legal counsel.
    - ii. To consider the appointment, employment, or compensation of a public employee or official.
    - iii. Purchase of property for public purposes.
      - 1. Council will go into executive session at the end of the regular Council Meeting.

**\*Agenda is subject to change**