

CITY OF TRENTON

Parks and Recreation Board Meeting

MINUTES

MEETING PLACE: CIVIC HALL - 11 EAST STATE STREET

April 11, 2023 – 6:00 p.m.

CALL TO ORDER

Mr. Hill called to order the regular meeting of the City of Trenton Parks & Recreation Board at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Recited

ROLL CALL

Mr. Leichman conducted the roll call. The following people were present: Mr. Hill, Ms. Hale, Mr. Perry, Ms. Smith, Mr. Melloh, Ms. Osuna.

APPROVAL OF MINUTES

A motion to approve the minutes from the March 14 ,2023 Regular Parks Board meeting was made by Mr. Perry and seconded by Ms. Hale. All were in favor.

UNFINISHED BUSINESS:

1. **Recommendation of the appointment to the vacant seat on the Parks Board.**

Mr. Hill made a motion to recommend to council that Floyd Croucher be appointed to the Parks Board, Ms. Hale seconded the motion. All were in Favor.

2. **Update on Memorial Bench/Tree Program - Rob Leichman**

For the memorial bench option: We propose offering the Malibu bench, this is a 4' recycled plastic bench, black-colored frame with cedar-colored slats at a cost of \$575.00 (including shipping). Plaque options for the bench can be either a 4x6 cast aluminum plaque at \$120.00 or a 4x6 cast bronze plaque at \$160.00. Please note, we recommend that the city purchase the benches in quantities of four(4), to offset the shipping charges involved. Additionally, if the 4x6 plaque is too big for the bench slats, we can offer a 3x5 plaque.

For the memorial tree option: Currently we have pricing for a medium size tree (1 ½"- 2" caliper). The cost is \$525.00 and includes professional installation, a 20-gal gator bag and a 1-year warranty. Plaque options are either a 6x8 cast aluminum plaque for \$200.00 or a 6x8 cast bronze plaque for \$300.00. In summary, we can offer a package price to donate a memorial bench between \$695.00- \$735.00 or a medium memorial tree between \$725.00 and \$825.00.

The service department will work to obtain a price list for a larger tree option (2 ½"- 4" caliper).

The service department is still working on a list of acceptable trees and placement sites. We will work to obtain a price list for a larger tree option (2 ½"- 4" caliper), for the next meeting.

Following approval of the program options, the appropriate department will complete the marketing & presentation portion of the program.

3. **Community Park Restroom Heating & Water Fountain Update- Mr. Leichman.**

Mr. Leichman confirmed with an electrician that we do have ample electricity to provide power to a furnace for heating the Community Park restroom. The furnace itself is \$5648.00 and includes a warranty for 3 years. The furnace will not be accessible to non-authorized personnel. Following some discussion, all

board members agreed to recommend the furnace to City Manager Nichols. On a sidenote, Mr. Perry commented on how good the restrooms at Community Park look. Mr. Leichman accredited Cody Truster, Service Department Fleet Supervisor, for the work performed. Mr. Truster was tasked with updating the park restroom conditions. He and his team did an outstanding job!

Mr. Leichman also obtained a quote for a heavy-duty outdoor style drinking fountain. The quote includes professional installation in the amount of \$3000.00. This drinking fountain is somewhat frost free and vandal-proof. The fountain is not freeze-proof, it will still need to be turned off in the winters, however, should be able to stay operational longer once the restrooms are heated. Park cameras are now fully operational and being used to monitor the city parks. Hopefully this will deter vandalism.

The park restroom furnace and water fountain were not budgeted for this year. We may be able to use the funds remaining from the purchase of park picnic tables and trash receptacles.

Spring Fest Update - Mr. Leichman on behalf of Ms. Leichman

Mr. Leichman provided the volunteer signup sheet to the board. Thank you for all that have signed up to volunteer, especially for the dunk tank! If anyone in the community would like to volunteer, please contact Ms. Leichman. The volunteer shifts are 2 hours in duration. This is a completely free event for the community. Volunteers are needed for supervision of the activities only. No cash or tickets to collect and account for.

REPORTS BY THE BOARD OR CITY ADMINISTRATORS:

Mr. Perry expressed his gratitude to the Nazarene Church for hosting a very successful Easter Egg Hunt! Mr. Hill thanked all the alternate parks board members for attending meetings and kindly filling in when needed .

Mr. Hill requested that Mr. Leichman bring any available information on the land that is said to be donated and designated as park land. Mr. Hill suggests that the Parks Board work quickly to discuss and provide a recommendation to council, as soon as possible.

Ms. Smith advised work on the piano program are ongoing.

DATE OF NEXT MEETING

May 9, 2023, at 6:00 PM

ADJOURNMENT

A motion to adjourn was made by Ms. Hale and seconded by Ms. Osuna. All were in favor.

Mr. Hill adjourned the meeting at 6:26 p.m.