

# CITY OF TRENTON

## PARKS BOARD MEETING

### MINUTES

Meeting Place: Civic Hall - 11 East State Street  
March 08, 2022.

Mr. Hill called to order the regular meeting of the Parks Board at 6:02 p.m. on March 08, 2022, at the Civic Hall, 11 E. State Street

#### **Pledge of Allegiance**

Recited.

#### **Roll Call**

Mr. Leichman conducted roll call. The following persons were present: Mr. Hill, Ms. Hale, Mr. Perry, Ms. Cooney, Ms. McIntosh, and Ms. Smith.

#### **Presentations**

Completed the swearing in of Jessica Cooney for a 3- year term starting on January 1, 2022 and ending on December 31, 2024.

#### **Approval of Minutes**

A motion to approve the minutes from the January 11, 2022 meeting was made by Mr. Perry and seconded by Ms. McIntosh. All were in favor.

#### **Unfinished Business**

- Parks Board Mission Statement – Deferred to April 12, 2022 meeting
- City Greenspace Beautification – Deferred to April 12, 2022 meeting

#### **New Business**

##### **Discussion on Movies in the Park**

After much discussion, the following movie schedule was unanimously agreed on.

1. June 11, 2022- Encanto
2. July 9, 2022- Ghost Busters/Afterlife (2022)
3. August 13, 2022- Clifford
4. September 10, 2022 – Hocus Pocus

**Recommendation to council to appoint new parks board member.**

Mr. Hill and Mr. Perry introduced the idea of having alternate board member positions. Alternate parks board members will fill in for regular members unable to attend meetings, and on the occasion when an alternate member is filling in, they will have full voting privileges. The board then discussed recommending to council, the option of appointing alternate parks board members. After much discussion regarding alternate members, as well as the pending appointment to fill the vacant parks board member seat, Ms. Hale made a motion that the parks board, recommend to council to appoint Robert Melloh to fill the vacant seat on the Parks Board. The motion was seconded by Ms. McIntosh. Mr. Perry abstained; all others voted yea. Mr. Perry made a motion that, The Parks board establish alternate board members for the Parks board, who upon being voted to join the meeting, in the absences of a regular parks board member, shall have full voting privileges. The motion was seconded by Ms. Cooney. The motion passed unanimously.

Mr. Perry suggested to the board, they make a recommendation to council to appoint the two alternate board members. Mr. Perry made the motion to appoint Ms. Christina Lucas and Ms. Amberly Osuna to alternate member positions on the parks board. The motion was seconded by Ms. Smith. The motion passed unanimously.

#### **Discussion of 2022 Riverway Summit Meeting**

Mr. Hill presented a packet of information on the 2022 Great Miami Riverway Summit meeting being held April 1, 2022. The coalition members consist of the cities along the Great Miami River. Mr. Hill advised, he planned on attending and suggested the parks board recommend to council, that council send a city official. After some discussion all agreed that council should send a city official to attend the meeting, but that a motion for council is not necessary. Mr. Perry agreed to present the idea to council at the next city council meeting.

#### **Reports by Board or City Administrator**

- **Update on Pianos- Ms. Smith** All the desired pianos, plus and additional piano, have been donated. Talks with local businesses on placement of the finished pianos is ongoing. The pianos are being housed at the old rescue squad building while being prepped. The prep work (sanding/priming) of pianos has started. Ms. Smith will continue to share progress updates on social media.
- **Spring Fest- Ms. Leichman-** Ms. Leichman informed the Parks Board that following her discussion with the city manager, and based on budget and time constraints, a kid-oriented event, with inflatables, tabletop games and a mini circus act is what they have come up with. The contract is ready to be signed with the Cincinnati Circus for May 14<sup>th</sup> from Noon until 4:00PM. The cost is approximately \$6000.00. The face painter from Fall Fest is on board, and she will be soliciting food trucks and kid-oriented vendors. A representative with the local Boy Scouts requested info on volunteering and possibly having a fund-raising booth. Ms. Leichman stated that they would welcome the Boy Scouts participation. Cathy Hass (in the audience) asked if it is possible for medical provider vendors to participate in Spring Fest, and more specifically, pay no fee if they are offering services to the community, such as

blood pressure readings. Ms. Leichman said that she would get back with her with an answer soon, as she did not have the authority to waive fees. Ms. Smith asked if a first aid tent will be provided. Ms. Leichman advised that the City of Trenton Fire Department will be present for any first aid/medical needs. The board confirmed that Spring Fest is a free event open to the community on May 14, 2022. Ms. McIntosh suggested that Spring Fest would be a great time and place to advertise the 2022 Movies in the Park event. Ms. Leichman agreed to have a Movies in the Park flyer available at Spring Fest. The Parks board recommends the City Manager proceed with the Cincinnati Circus contract. Furthermore, the board does not recommend the selling of liquor at the Spring Fest.

- **Fall Fest Update** –Ms. Leichman reported we are now under contract with the band, “The Menus.” They will play from 7pm-10pm. We are also under contract with the same production company that we used at 2021 Fall Fest. They will play music prior to the band and for the fireworks display. This decision was based on low turnout for an early band in 2021. We are also under contract with Rossi’s Fireworks. Sponsorship forms will be out tomorrow. Ms. Leichman is still working on the vendor application and Fall Fest flyer. Mr. Hill asked that Ms. Leichman share the sponsorship form with members of the board. Ms. McIntosh asked if the Car Show will be a part of the 2022 Fall Festival? Ms. Leichman stated yes.
- **Update on Playground**--Rob Leichman reported that the Kinetic crew will be mobilizing and bringing equipment into Trenton, this week, to install the new playground structure. We are still working on an appropriate site for the ADA swing set. Mr. Baker is working with Rob on this, and they hope to finalize the area for the ADA swing set this week. Weather is a huge factor in how quickly the playground is finished. The equipment is here, and we are first on their install list. Mr. Hill suggests we share photos and information on the playground installation progress on social media.
- Mr. Hill advised that there is a free grant writing class being held in Hamilton Ohio next week for anyone interested in attending.
- Mr. Agee was in the audience came up to the podium to thank to Parks board for the work they are doing.

#### **Date of Next Regular Meeting**

April 12, 2022 at 6:00 pm in Civic Hall

#### **Adjournment**

A motion to adjourn was made by Ms. Hale and seconded by Ms. Cooney.

Mr. Hill adjourned the meeting at 7:36 PM.

***\*\*Please be advised that these minutes have not been reviewed, amended, or approved by the Parks and Recreation Board and will be done so at their next regular scheduled meeting on April 12, 2022 at 6:00 p.m.***