

MINUTES– PARKS BOARD

City of Trenton, Ohio

August 10, 2021 - 6:00 p.m.

Regular Parks Board Meeting

Meeting Place: Civic Hall, 11 E. State Street

PLEDGE OF ALLEGIANCE

CALL TO ORDER:

The meeting was called to order at 6:03 PM by Chairman Ryan Perry.

ROLL CALL:

Present were: Mr. Perry, Ms. Hale, Ms. Haas, Mr. Hill and Ms. McIntosh.

Motion to excuse Ms. Cooney was made by Mr. Perry and seconded by Ms. Hale. All were in favor.

APPROVAL OF MINUTES:

A motion to approve or amend the minutes of the June 8, 2021 Parks Board Meeting as submitted was approved by Ms. Hale and seconded by Ms. Hass. All were in favor.

UNFINISHED BUSINESS

NEW BUSINESS

Sharon Leichman - update on Fall Fest

We have six sponsors totaling \$7500.00. The sponsors are Butler Rural Electric & Magnode/Shape Corp. they donated \$2500.00 each. Duke Energy and Todd's IGA donated \$1000.00 each. Casey's & EAS Sportswear donated \$250.00 each. We have 25 vendors which includes eight food vendors. Kid Zone will consist of four table top games and a duck pond game. Prizes for the Kid Zone are ordered and some have been delivered already. Creative Edge is confirmed for face painting 4pm -7pm. There is also a large Kid Zone sign for the shelter. Sharon confirmed a mobile ATM for the festival. The car show trophies and magnetic dash plaques are finished and were presented to board. The beverage order will be placed in September. We need volunteers for Kid Zone and beverage stations. The volunteer shifts will be from 2pm-9pm in the Kid Zone. We are awaiting a response from the boy scouts on how many will want to participate. We will have one main beverage station in an effort to keep the

majority of the money in one location and to limit wasted beverages. We have two rolling carts from Molson Coors and one from the company providing the seltzer. Ms. McIntosh asked about posters, Sharon advised we will hang banners a few weeks prior to festival in addition to flooding social media. We will provide the participating bands with festival information for their websites, as well. If the city's digital board is installed it will also show the up-coming Fall Fest information. Ms. Haas asked if Fall Fest is listed on Butler county events calendar, Sharon advised "yes". Mr. Hill asked for extra fliers to hang outside the city, Sharon agreed to provide Mr. Hill with fliers. Mr. Perry recommended we do a flier blitz around homecoming weekend to stir interest and he volunteered to handle it. Sharon agreed to get 300 fliers to Mr. Perry. Ms. McIntosh asked about event tee shirts. Sharon advised we do event lanyards for anyone working the festival. Ms. McIntosh clarified, she would like to sell Fall Fest tee shirts. Much discussion around the sale of tee shirts, resulting in a consensus to sell a small amount of tee shirt and see how sales go. Mr. Perry offered to contact EAS to check on tee shirt pricing and availability. Ms. Hale asked if this could be an opportunity to recognize our sponsors. The board members all agreed, yes. Mr. Perry will report back after he speaks with EAS.

Mr. Perry informed the board he recently viewed a movie created by Mrs. Marconi, a local Trenton resident. The movie is filmed partly in the City of Trenton, which is highlighted in her five minute movie. Mr. Perry asked the board if we can we show her movie at some point during Fall Fest? After much discussion around the amount of downtime between bands, the unanimous recommendation is that we show her movie prior to our final Movie in the Park, "Hocus Pocus". This recommendation is pending approval of the City Manager. Mr. Perry will work out the details with the City Manager.

Tracy McIntosh - Update on Car Show

Ms. McIntosh is continuing to hand out fliers at local car shows. She has four car show judges confirmed currently (Todd's IGA, Advanced Auto, cabinet company and Neighbors restaurant). We are hoping to have five judges total. Ms. Hale suggest we do a kids choice as a category for the car show. Ms. McIntosh advised she is still working on door prizes and says we will need volunteers directing traffic, where the classic cars park. We will also need one or two volunteers at the registration table. Sharon volunteered to help collect door prizes for the car show. Ms. Hale asked about the volunteer list? Sharon is putting together a master volunteer list, as she has done in previous years. The board is to direct anyone who wants to volunteer to Sharon. Ms. Hale asked, what we decided about the "split the pot". All agreed- we should do a Split the Pot raffle. Ms. McIntosh volunteered to bring in her Split the Pot Jars to either use or to copy.

Kathy Hass – Farmers Market Discussion

Ms. Haas suggested having a Farmers Market in the park once a month, starting spring of 2022. This would include farmer's vegetables and fruits, honey, homemade snacks, etc. She feels we should start slow, once a month, possible move to once a week, if it catches on in the community. Perhaps on the corner of State and Second would be a good location, on city property. Mr. Hill recommended we check into the "rules" for Farmers Markets. Will this be open to just, local grown/homemade? Will direct sales be welcome for example,

Avon/Scentsy? The board agreed it is a good idea and we should look into it further. All agreed to bring it up at the next council meeting, and perhaps send a survey to the residents.

Rob Leichman – Update on ADA Swing Set at Community Park

Rob presented the board a proposal from Kinetic Recreation for an ADA swing set to be installed at Community Park. The funds (\$20,000.00) are already allocated for 2021. Public Works would do the work to prepare for the swing set installation to include excavation and concrete sidewalks. The proposal total is \$14,994.50 and will include installation of the EWF (mulch) surfacing. The cost to do pour in place with the new ADA swing set would total \$38,000.00. All the members are in favor of the new swing set proposal. After much discussion, the consensus is that the swings appear to be interchangeable, we can move them around once we get delivery. Details of what swings go where can be worked out at a later date. Ms. Hale mentions that Home Ave Park, is in need of some attention, all board members agree. The members go on to discuss visiting Home Ave Park in person, either individually or as a group.

Ms. McIntosh asked Rob for status on new playground equipment for Community Park. Rob advised the installation is still on schedule.

Mr. Perry wanted to take a minute to address the public comments posted during tonight's meeting. He read the first comment on the record, "How about a community craft show?" Ms. McIntosh and Ms. Hale both answered in agreement that the High School does a large, very successful craft show every year. The second comment, "Community members are willing to volunteer for the Fall Festival." No response was necessary. Mr. Perry advised the last comment is a question for Ms. McIntosh in regards to the car show registration. "How can I register in advance for the Classic Car Show at Fall Fest?" Ms. McIntosh answered, advance registration is not common, but considering we are limited on space we may consider only accepting pre-registration. Sharon advised that it would not be a problem for her to process the pre- registration application and fees for the car show. She can handle it the same way she does the festival vendors and the sponsors. The board agrees that if the car show exceeds the amount of spaces we have available this year, we will work on doing a stand-alone car show for 2022.

Mr. Hill reminded everyone that the Comprehensive Plan update kickoff meeting is at the High School Monday August 16, 2021 in the cafeteria at 6:30 pm. He asks that everyone spread the word and complete the online survey. He also advised we will soon have paper surveys available at the city building and throughout town. Mr. Hill wanted to also offer congratulations to Zach Apple on his Olympic gold medal performance. Ms. Hale advised the board, she has been attending The Combat Fitness in the Park program on Sundays, and she says it is going well. There is a half dozen people participating at all times. The program has a few weeks left this year to join in.

Ms. McIntosh had a few follow up questions for Sharon. How many trophies and how many dash plaques are ordered? Sharon answered "10 and 50". Mr. Perry, thanked everyone involved with the Fiber to the Park Project. Council approved the motion. Fiber will be run to the well-house for the Trenton water department at this time. It is a really big step that has been in the works for over eight years.

Mr. Perry- Update on Christmas Parade

Mr. Perry spoke with Mr. Theobald today and they are currently in negotiations. He will update the board next month.

REPORTS BY THE BOARD OR CITY ADMINISTRATORS:

Rob reminded everyone that this Saturday, we will be showing our third Movie in the Park, Trolls Part 2 World Tour. We will have a food truck there. Councilman Nichols will provide popcorn.

DATE OF NEXT MEETING:

September 14, 2021 at 6:00 PM, in person at the Civic Hall 11 E. State Street.

ADJOURNMENT:

Mr. Perry asked for a motion to adjourn. Motion made to adjourn was made by Mr. Hill, seconded by Ms. Haas. All were in favor.
The meeting was adjourned at 7:32 PM.

***Please be advised that these minutes have not been reviewed, amended or approved by the Parks and Recreation Board and will be done so at their next regular scheduled meeting on September 14, 2021 at 6:00 p.m.**