



**TRENTON COMMUNITY IMPROVEMENT CORPORATION (CIC)  
BOARD OF TRUSTEES**

**MEETING MINUTES**

Thursday, March 16, 2023  
5:30pm

Council Conference Room  
City Hall  
11 East State Street  
Trenton, OH 45067

1. Call to order – President Charlotte Pendergrass
2. Approval of January 19, 2023 Meeting Minutes
3. Recognition of Pam Cottle, former Board Member
4. Revolving Loan Fund Update
5. City/CIC Agreement Feedback
6. Other Business
7. Next meeting
8. Adjournment

\*Agenda is subject to change.

President Charlotte Pendergrass called the meeting to order at 5:30pm. Attendees present included Community Improvement Corporation members Pendergrass, Councilmember Jennifer



Combs, Councilmember Ryan Perry, Adam Brown, Kelsey Keyes, Ray Nichols, Justin Wright, City Finance Director/CIC Treasurer Matthew Mesisklis, and Assistant City Manager/CIC Secretary Nicole Ard. Also present was Pam Cottle, former Board Member.

Councilmember Combs made a motion to approve the January 19, 2023 meeting minutes. Treasurer Mesisklis seconded the motion. The minutes were approved with new members who were not in attendance at the January meeting abstained.

President Pendergrass, staff, and the Board recognized Pam Cottle for her many years of service as a former business owner and Trenton CIC member. President Pendergrass presented a Mayoral proclamation and recalled Ms. Cottle's involvement in Revolving Loan Fund, as well as the development of Trenton Industrial Park Phases I and II. Ms. Pendergrass noted accomplishments achieved during Ms. Cottle's tenure ranged from siting of the Army facility to Shape's recent expansion. President Pendergrass also shared her appreciation for Ms. Cottle's service as the Board's Vice President.

Mr. Mesisklis provided an update on revolving loan fund program applications, noting that two applications had been received. The requests were for \$23,000 and \$45,000 respectively. In response to Mr. Mesisklis' question about desired CIC involvement, the Board consensus was to continue to obtain an overview from staff regarding the scope of the application, and likelihood of repayment. Applicants will be invited to meet with the CIC to explain the request.

In response to a question from Mr. Wright, Mr. Mesisklis stated that default on a City Revolving Loan Fund does not impact one's credit since the loan is not reported. However, the applicant must have collateral or credit. Mr. Nichols noted that the City may need to implement time limits for construction.

President Pendergrass suggested that the next CIC meeting agenda include time to review any feedback on the CIC Agreement previously distributed to members. The Board agreed that the next meeting would be held on June 15, 2023. Mr. Wright made a motion to adjourn the meeting. Mr. Brown seconded the motion. The motion was approved 9-0, one absent. The meeting adjourned at 6:05pm.

Respectfully submitted,

Nicole Ard